



<h1 style="margin: 0;">Program Review Committee Meeting Agenda</h1>	<p style="margin: 0;">Monday, May 7, 2018 L-201 Time – 3pm – 4:30pm</p>
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Type of Meeting: *Regular*
Note Taker: Stacey Adams

Committee Members:
 Stacey Adams, Faculty Co-Chair
 Dr. Meeta Goel, Co-Chair
 Dr. Glenn Haller, Outcomes Committee Chair
 Dr. Svetlana Deplazes, Research Analyst
 Reina Burgos, Faculty Representative
 Kathy Osburn, Faculty Representative
 Richard Fleishman, Faculty Representative
 VACANT, Faculty Representative
 Christy Simmons, Classified Representative
 Dr. Les Uhazy, Academic Affairs
 Ann Steinberg, Student Services

Present: Stacey, Meeta, Ann, Glenn, Svetlana, Reina, Rich, Kathy, Les

Absent: Christy

Guests:

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<u>Issues Discussed:</u> none
II. Open Comments from the Public		<u>Issues Discussed:</u> none
III. Approval of Meeting Minutes -4/16/18	<i>Stacey</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> approved
IV. Planning @ AVC from the SPC/BC April 2018 Joint meeting	<i>Meeta</i>	<u>Issues Discussed:</u> Meeta briefly reported on information from a recent SPBC meeting as to progress on the integrated planning process. It seems that communication / transparency is part of what still needs improvement. Planning retreats are coming up soon. <u>Action Taken:</u> <u>Follow Up Items:</u> She will share the meeting minutes with the PRC at a later date for further discussion.
V. Program Review Status Update	<i>Stacey</i>	<u>Issues Discussed:</u> Stacey went over the status of each division / area's report. Some reports have still not been submitted or have been submitted and returned for revisions. <u>Action Taken:</u> <u>Follow Up Items:</u>
VI. PR Template Issues	<i>Stacey</i>	<u>Issues Discussed:</u> There are disagreements in the dates on the PR templates and Peer Review reports. Also need to look at numbering issues.

		<p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
VII. A Different Approach to Training and Workshops	<i>Kathy</i>	<p><u>Issues Discussed:</u> Kathy shared her idea for an online training class to help faculty through the program review process in segments, with the homework assignments actually being parts of their PR reports.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u> We'd like to continue this conversation and consider the feasibility of the idea in the fall once we've hopefully revised and further streamlined the program review process.</p>
VIII. NEXT MEETING DATE:		<p><u>Future Meeting Dates:</u> 2/5, 3/5, 3/19, 4/16, 5/7, 5/21</p>